



Rollin' by the River Food Truck Festival Food Vendor Application

August 10, 2024 10am-5pm

Ohuta Park and Lake City Marina Parking Lot

Name _____

Food Truck business name _____

Address _____

Phone _____ Email _____

Web address _____

List of menu items with pricing you are selling:

Checks payable and mail to: Lake City Chamber of Commerce, 100 E. Lyon Ave, Lake City, MN 55041

Vendor Price: \$250 _____

If applicable: \$25 for electric _____

50amp _____ 30amp _____ 20amp _____

Total submitted: _____

Check appropriate box:

() Checks enclosed (payable to Lake City Chamber of Commerce)

() Send virtual invoice to my email address _____

() Please charge my credit card (Visa/Mastercard/Discover) Receipt will be sent to your email address.

_____ Expiration Date _____ Credit Card Code (CVV/CVC) _____

Billing zip code _____

Signature _____ Date _____

TYPE OF VENDOR

Note: EVENT reserves the right not to accept vendor menu that directly competes with another vendor

Food Trucks offer fast festival food that is prepared within their truck. All operations stay within the truck.

Food Vendors prepare and sell food from a 10x10 pop up tent. Operation cannot extend off the sides of the booth.

BEVERAGE RULES:

- All food trucks and food vendors may sell any non-alcoholic beverages. All drinks and pricing must be included on menu submitted with application.

CERTIFICATE OF INSURANCE:

Provide a certificate of liability insurance for \$1,000,000 naming as Additional Insured: Lake City Chamber of Commerce
(include date of festival)

ELECTRICITY:

- Electric availability of 50, 30 and 20amps are available on first come first serve basis and is limited. YOU MUST REQUEST ELECTRICAL ACCESS AT TIME OF APPLICATION to receive it. Vendors are permitted to use quiet generators. Please note this on application.
- Food trucks and food vendors will pay for additional electricity if needed, and will tape all electrical cords down and maintain their secure taping during the festival.
- Food Snack & Food Trucks Vendors will supply electrical cords with covers if stretched across a walkway.

PAYMENTS & FEES:

- Flat Fee- fee you pay for your space at the festival. \$250 per space. \$25 per 110 volt outlet.
- \$35 fee will be assessed for any checks with insufficient funds or returned for any reason
- Failure to submit payments on time may forfeit your space in this festival
- Spaces are sold on a first come first serve basis
- Payment options: check, pay by phone; credit card, online payment

FIRE EXTINGUISHERS:

- All food trucks and food vendors deep frying must have CURRENT K-Type fire extinguishers with current service tags.
- Food trucks and food vendors that are not frying, must have a minimum of one, 2A:20BC and one K rated fire extinguisher.
- A maximum of two LP gas containers with a total aggregate water capacity of 25 gallons is permitted on a single food truck.

HEALTH PERMIT:

- All food trucks and food vendors please provide a copy of you MN State License with the application. If you do not have one, you must purchase a Temporary Food Service Establishment Permit. Temporary Food Service Establishment Permit must be obtained by Vendor prior to set-up at EVENT. All Food trucks and food vendors MUST

DISPLAY a SERVE SAFE CERTIFICATION. A copy of this certification must be given to the promoter prior to set up or attach to application. Vendors will not be able to set up, if the promoter does not have the certification on file.

LOAD-IN & SET UP:

- Food trucks and food vendors are required to check-in at festival registration location prior to loading-in and setting up. Festival Registration information will be provided via email no later than the Monday prior to the festival. Without proper hang-tag credentials Vendors will not be allowed to access festival grounds to set-up.
- Copy of Serve Safe Certification is required at check in. Check-in is at 10:00am Saturday morning.
- Booths must be setup by 9:30am, open by 10am and remain open until 5:30pm.
- Food trucks and food vendors must claim their assigned booth space no later than 9:00am on Saturday morning or it will be forfeited.
- Food trucks and food vendors must be present and open for business during ALL festival hours.

MENU:

- Food trucks and food vendors are allowed to sell only menu items that were submitted during EVENT application process and approved during the selection process. Additional menu items not approved during the selection process need prior written approval from EVENT before they are eligible for sale.
- Prices of menu items are approved during the selection process. Changes to menu pricing are not allowed without prior written approval by the Selection Committee.